

affiliated with SLES, Bahrain

BAHRAIN



Professional Development ..... Perfection ..... Passion ..... Career ..... Success

We request all registered candidates to attend AIMS APC (RICS and AIQS) Guidance Program 3rd & 4th sessions in a professional attire

**Date:** Friday, 10 August 2018

**Time:** 08.00 am to 05.30 pm

**Venue:** Best Western plus the Olive Hotel, Building #507, Road 2408, Block 324, Juffair, Kingdom of Bahrain  
(Location map attached)

### AGENDA:

#### Session 01: 08.00 am to 12.00 pm

- Contract Practice
- Contract Administration
- Conflicts Avoidance

#### Lunch Break:

12.00 pm to 1.30 pm – Will be provided by AIMS

#### Session 02: 01.30 pm to 05.30 pm

- Team Working
- Presentation Skills
- Procurement and Tendering